

REQUEST FOR QUOTATION

SENTECH INVITES SUPPLIERS FOR:

Project title:	Installation of security system at Butterworth site (C19). Installing motion sensors and cameras.		
Quotation or Proposal no:	CCTV and Access Control and System 6000001087		
Date of Issue	27/10/2022		
Compulsory Briefing Session Date and Time	02/11/2022 @ 13H00 The site is 10km away from Butterworth town and is situated along the N2 when driving towards Dutywa town. The contact number for directions is: Jerome 072 818 3661 Coordinates: -32.276574, 28.207624		
Closing date:	09/11/2022		
Closing time:	12pm	Validity period:	90 days

You are invited to provide a quote to carry out the deliver the goods, services or works defined in Annexure 1 attached.

QUOTATIONS OR PROPOSALS TO BE RETURNED TO:

Quotations Administrator	Tumelo Buang		
Telephone no:	+2711 471 4433	Fax no:	n/a
E-mail:	buangtp@sentech.co.za		
The physical address of the SENTECH Office where quotation can be submitted to:	Quotes to be submitted by email with the subject line: CCTV and Access Control and System 6000001087		

Form of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the services as stated in the RFQ: Scope of Work

The Service Providers, identified in the Offer signature block, has examined the documents listed in the RFQ and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of this RFQ.

By the representative of the Service Provider, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the Service Provider offers to perform all of the obligations and liabilities of the RFQ under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the RFQ.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

(in words)
.....Rand;

R.....(in figures)

THE OFFERED PRICES ARE AS STATED IN THE PRICING SCHEDULE

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the Service Provider before the end of the period of validity stated in the RFQ, or other period as agreed.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

.....
(Insert name and address of organisation)

Name &
signature of
witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Service Providers Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of the RFQ. Acceptance of the Service Providers Offer shall form an agreement between the Employer and the Service Provider upon the terms and conditions contained in this RFQ.

Deviations from and amendments to the documents listed in the RFQ and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the Service Provider and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The Service Provider shall within two days of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the RFQ. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Service Provider receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)

Name(s)

Capacity

**for the
Employer**

(Insert name and address of organisation)

Name &
signature of
witness

Date

RFQ Data

1. ADMINISTRATIVE RESPONSIVENESS CRITERIA

Suppliers are required to ensure that they meet all the Administrative Responsiveness Criteria. Suppliers that do not meet all the Administrative Responsive Criteria may not be awarded this Quote. It is the service provider's responsibility to ensure that Sentech is in possession of a valid and original tax clearance certificate.

- 1.1. Supplier's providing quotations must be registered on the Sentech Supplier Database. (if not registered the bidder MUST complete the attached Sentech Supplier Registration Forms)
- 1.2. Quotations or Proposals must be received on or before the closing date and time specified on the Call for Quotation or Proposal document.
- 1.3. Quotations or Proposals must be fully completed and signed in BLACK ink.
- 1.4. Quotations can be submitted via Email, Fax or Hand Delivery.

2. EVALUATION CRITERIA

The evaluation criteria are stipulated in Section 5. It is the Suppliers responsibility to ensure that it has responded to the evaluation criteria. Failure to meet the evaluation criteria may result in the Supplier being disqualified from being appointed. Suppliers must ensure that they have included all supporting documentation, especially the documentation that may be required to support the response to the evaluation criteria.

3. RFQ EVALUATION METHOD

This RFQ will be evaluated as described in the table below.

Evaluation Method	1. Stage 1 – Administrative Responsiveness Evaluation All the Quotations will be evaluated against the administrative responsiveness requirements as set out in section 2 of the RFQ Data. 2. Stage 2 - Mandatory Evaluation Those proposals that are administratively responsive will then be evaluated against the Mandatory Evaluation Criteria(table1) and Functionality Criteria (Table 2). Suppliers must COMPLY FULLY with all the mandatory evaluation criteria in-order to be evaluated further. 3. Stage 3 – Price and Preference Suppliers with the lowest Price offered will score the highest points. Only Suppliers that submit a valid B-BBEE Certificate can claim preference points in line with the 80/20 Suppliers with the highest number of points will be recommended for the award of this quotation, unless there are compelling and justifiable reasons not to do so.
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4. EVALUATION CRITERIA

4.1 Local Content Verification:

The stipulated minimum threshold percentages for local production and content for fencing under steel construction material as per DTi threshold is provided below.

Local Content Criteria	Components	DTi Local Content Threshold	Compliant (Indicate Yes or No)	What Proof is required to show compliance to Mandatory Eligibility Criteria
Wire products	All fencing products: all barbed wire, mesh fencing, galvanised Clearview fence and including gates	100%		SBD6.2 and Applicable Annexures / OR Exemption Certificate from DTi
Joining/connecting components and fasteners	Binding wire, bolts, nuts, rivets, nails and brackets	100%		SBD6.2 and Applicable Annexures/OR Exemption Certificate from DTi
Stay poles and posts	Steel tube posts, IPE posts	100%		SBD6.2 and Applicable Annexures/OR Exemption Certificate from DTi
NOTE: Bidders must complete SBD 6.2 and ALL Applicable Annexures OR obtain the Exemption Certificate from DTi.				

4.2. Mandatory Evaluation Criteria

The table below shows the Mandatory Evaluation Criteria that bidders must COMPLY with. Bidders must indicate compliance by stating Yes or No in the table below and must attach relevant proof of compliance.

Mandatory Technical responsiveness criteria applicable for this quote are provided below.



Bidders will be evaluated based on functionality and mandatory responsiveness. Bidders who fail to submit the **mandatory requirements listed on table (1) one will be disqualified** and will not be evaluated further for functionality. The minimum threshold for **the functionality (see Table 2) will be 75 of 100 points**. Bidders who fail to meet the minimum threshold will be disqualified and will not be evaluated further for price and BBBEE points

Scope of Work

Sentech Mthatha Operation Centre requires CCTV and security access control for the Mthatha transmitter site.

Background

CCTV and security access control is for the protection of Sentech assets and staff and to minimise potential theft on site.

We are calling on suppliers to provide Sentech with a quotation on the following:

1. Scope of Works

Please supply and installation of :

To install and commission security and camera system for the site with the minimum of the following:

- Remote monitoring via internet and mobile phone.
- Ability to remote arming and disarming of the alarm.
- IP-based camera system with the ability for two-way audio.
- Gallagher compatible/ controlled security system.
- 1 x Indoor dome I/R camera
- 1 x Outdoor Thermal camera Edge analytic (Tower Mount)
- 2 x Outdoor I/R Straight Cameras (Wall Mount)
- 1 x Door Monitor
- 1 x PIR
- 1 x Pepper Gas
- 1 x 4 channel NVR
- 1 x Switch
- Keypad for arming and disarming
- Motion sensor inside the building
- Beams around the inside perimeter fence

INFORMATION FOR BIDDERS:

Briefing Session:

Site location/Address:

Site Coordinates:

-31	-35	-48	28	44	36
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Upon entering Mthatha Town, the Transmitter site is directly behind the Garden Court Hotel and next to the big reservoirs on Myezo Hill. But to enter the site use the gravel road behind Spar to reach the transmitter site.

2.1 Compulsory Site Visit

Compulsory Site Visit	Yes	X	No	
Indicative Date(s)	Wednesday, 02/11/2022		Time: 13 PM	
Venue (Address)	See above			

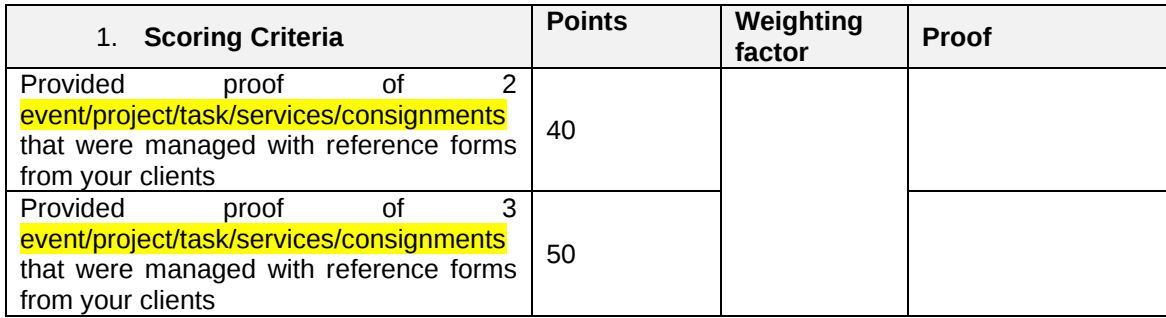
2. Mandatory criteria (if applicable)

5. Scoring Criteria	YES	NO	REQUIRED
Company to attached Valid PSIRA Certificate			Valid PSIRA registration certificate of the company
Company to attached valid good standing letter of PSIRA			Valid good standing letter of PSIRA

3. Functional / Quality criteria (if applicable)

Applicable for acquisitions between R 30 000 and R 500 000 and if no Functional Criteria, indicate "N/A" (Applicable where Evaluation Method 3 or 4 is used.)

1. Scoring Criteria	Points	Weighting factor	Proof
1. Company profile showing experience in Security Systems installation services 2. Company to provide proof of reference/letter on a letterhead.			
More than 3 years	50		
Between 2 years and 3 years	35		
Between 1 year and 2 years	25		
Less than 1 years	0		
Proven Track Record – (Criteria 2)			
Provided proof of 1 event/project/task/service/consignments that were managed with reference forms from your clients	30		



If no Functional Criteria, indicate "N/A"

The pricing should indicate a once-off fee for the entire service.

JEROME BORCHARDS
MANAGER: East London Operations Centre